



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
LANSING

SHELLY EDGERTON  
DIRECTOR

**MINUTES**  
**State Fire Safety Board**  
Bureau of Fire Services – Conference Room B  
3101 Technology Blvd., Suite H, Lansing, MI 48910  
Thursday, December 7, 2017  
1:00 p.m.

**Members Present:**

Lynn Artman, Representing the Professional Engineers (via conference call)  
Julie Bulson, Representing the Hospital Administrators (via conference call)  
John Enkemann, Vice Chair, Representing the Registered Architects  
Jeffrey Green, Representing Fire Departments in the Upper Peninsula (via conference call)  
Lindsey Haley, Representing Owners of Adult Foster Care Facilities  
Mark Jensen, Representing the Liquefied Petroleum/Flammable Gas Industry  
Tina Kerr, Representing School Board Administrators/Members (via conference call)  
Paul Korte, Representing the Nursing Home Industry  
Andrew Lenaghan, Chairman, Representing Fire Departments in the Lower Peninsula  
Kenneth Letts, Representing the Flammable Liquids Industry  
Jeramie Morris, Representing the Chemical Manufacturing Industry  
Michael Powers, Representing the Licensed Electrical Contractors (via conference call)  
Kassandra Renneberg, Representing Places of Public Assemblage  
Ron Sabin, Representing Fire Departments in the Lower Peninsula  
Kevin Sehlmeier, State Fire Marshal, Ex-officio Member  
Robert Williams, Representing the Building Trades

**Members Absent:**

Dave Piche, Representing Fire Departments in the Lower Peninsula

**Other Bureau Attendees:**

Hollie Metts, LARA/BFS, Executive Secretary to the Board

**Guests:**

Bob Meagher, Guest, Certified Fire Protection Specialist

**I. Call to Order and Determination of Quorum:**

The State Fire Safety Board (SFSB) meeting was called to order at 1:00 p.m. Chairman Andrew Lenaghan asked all in attendance to stand for the Pledge of Allegiance. Following the Pledge of Allegiance, Chairman Lenaghan advised of the emergency exiting procedures and roll call was taken by Hollie Metts, Executive Secretary to the Board. A quorum was determined present. Chairman Lenaghan then welcomed all attendees and asked each member to introduce themselves.

**II. Review and Approval of the Agenda:**

**17-12-001**

A **MOTION** was made by **Board Member Cassandra Renneberg** and seconded by **Board Member Ron Sabin** to approve the meeting agenda for December 7, 2017, as presented. **MOTION CARRIED.**

**III. Review and Approval of Minutes:**

**17-12-002**

A **MOTION** was made by **Vice Chairman John Enkemann** and seconded by **Board Member Cassandra Renneberg** to approve the meeting minutes from October 19, 2017, as presented. **MOTION CARRIED.**

**IV. Public Comment:**

**Fire Suppression System Impairments:** Robert Meagher thanked the Bureau of Fire Services' (BFS) staff for responding to his inquiries and providing the requested information. Mr. Meagher also thanked the board members for listening to his concerns regarding fire suppression system impairments. Mr. Meagher also shared that the National Fire Protection Association recently released correspondence that he believes will address some of his concerns.

**V. Bureau of Fire Services Report – General Programs:**

- a) **October Meeting Follow-up:** Fire Marshal Sehlmeier shared that following the October meeting, he spoke to Ben Tiseo regarding his opinion of a state-wide single fire code. The Fire Marshal also met with both Mr. Meagher and Board Member Robert Williams to discuss fire suppression system impairments. The Fire Marshal also shared that the BFS was unable to provide data supporting Mr. Meagher's concerns and that the fire suppression system impairment category in the NFIRS report is an optional field.
- b) **Community Risk Reduction (CRR):** The Fire Marshal provided each of the board members with a copy of the 2018-2020 CRR Strategic Plan. The Fire Marshal shared that the CRR Task Force plans to focus on data collection in 2018, creating relationships/partnerships in 2019, and in 2020 will pursue legislative changes, including a possible state-wide single fire code.
- c) **Public Act 167 of 2017:** The Fire Marshal shared that Public Act 167 of 2017 (formerly Senate Bill 378) recently passed and will become effective on February 11, 2018. The Act will have a direct effect on licensing requirements for home for the aged facilities. The BFS will work with the Bureau of Community and Health Systems to amend the fire safety rules.
- d) **Public Act 144 of 2017/Public Act 145 of 2017:** Public Acts 144 and 145 of 2017 (formerly Senate Bills 264 and 265) also recently passed. Both Acts

amend the requirements of Public Act 291 of 1966, the Fire Fighters Training Council Act. The BFS will begin to amend the Rules after the Public Act become effective on January 31, 2018.

- e) **Disclosure of Interest Forms for Board Members:** The Fire Marshal shared that the purpose of the disclosure of interest forms for board members was to ensure compliance with the State Ethics Act and to preserve the integrity of the decisions made by the Board.

#### **VI. Legislative Update:**

This agenda item was covered by the State Fire Marshal during the Bureau of Fire Services report.

#### **VII. Unfinished Business:**

- a) **Residential Care Categories:** A handout was provided to all board members providing clarification on the fire safety rules for each residential care category. Board Member Lindsey Haley shared that she does not feel that the current requirements are appropriate due to changes within the industry.

#### **VIII. New Business:**

- a) **2018 Meeting Schedule:** A proposed meeting schedule for 2018 was provided to each of the board members for review and approval.

**17-12-003**

A **MOTION** was made by **Board Member Jeramie Morris** and seconded by **Vice Chairman John Enkemann** to approve the 2018 meeting schedule as presented. **MOTION CARRIED.**

- b) **PTSD Consulting for Firefighters:** Board Member Ron Sabin asked what, if any, programs are in place for firefighters struggling with post-traumatic stress disorder (PTSD). Fire Marshal Sehlmeier shared that employee assistance programs are used by fire departments. The Fire Marshal has also learned about a new program that is being developed called Backing the Badge. After completing a Backing the Badge course, students will receive a card with a telephone number to a help line to be used when needed.
- c) **Training Fund Expenditures:** Board Member Kassandra Renneberg solicited input from the local fire departments in her area, including Montcalm, Gratiot and Isabella Counties. Should funding become available they would like to receive training on the following topics: building construction, highway safety, fire officer training, hands on training programs on farm equipment, wind farms and dive training. The Fire Marshal shared that a "Q" Course Catalog is now available on the BFS website where the fire departments may review the list of approved training programs.

- d) Staged and Delayed Evacuations: The board members discussed a letter addressed to the State Fire Marshal and the State Fire Safety Board Chairman concerning staged and delayed evacuations in churches. Fire Marshal Sehlmeier shared that he also received correspondence from the National Association of State Fire Marshals' (NASFM) on this topic. The Fire Marshal would like to review NASFM's guideline and research the topic further.

**IX. Adjournment and Next Meeting:**

**17-12-004**

A **MOTION** was made by **Board Member Jeramie Morris** and seconded by **Board Member Kenneth Letts** to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 2:24 p.m.

The next meeting is scheduled for January 18, 2018, at 1:00 p.m. at the Bureau of Fire Services located at 3101 Technology Blvd., Suite H in Lansing, Michigan.

  
Chair, State Fire Safety Board

3/15/18  
Date

ANDREW R. LENAGHAN  
Printed Name of the State Fire Safety Board Chair